



CRIMINAL INVESTIGATOR AND INTERNSHIP JOB FAIR AND INTERVIEWS



**AIR FORCE OFFICE OF SPECIAL INVESTIGATIONS
1535 Command Drive, Room CD207
Andrews AFB MD 20762-7002**

The Air Force Office of Special Investigations (AFOSI) is holding a recruiting job fair and potential interviews for entry level Criminal Investigators (1811 Series) and internships. If you are interested in joining the AFOSI team, please register and attend our upcoming job fair. Below are the details of the fair, along with a short summary of AFOSI.

JOB FAIR INFORMATION

DATE: 17 April 2010

LOCATION: Westin Hotel, 171 Waterfront Street, National Harbor, MD 20745

(NOTE: If using GPS for directions, use Oxon Hill as the city)

TIME: 9 AM - 5 PM

BRIEFINGS WILL BE HELD IN THE POTOMAC B BALLROOM

Briefing Times: 9 AM, 11 AM, 1 PM, 3 PM

AGENTS WILL BE AVAILABLE AFTER THE BRIEF TO ANSWER QUESTIONS

YOU MUST REGISTER FOR ONE OF THE TIMES LISTED ABOVE

**IF INTERESTED IN APPLYING FOR EITHER AN ENTRY LEVEL CRIMINAL
INVESTIGATOR POSITION OR INTERNSHIP, PLEASE BRING A COMPLETED OF-
612 AND 2 COPIES OF YOUR RESUME**

APPLICATIONS WILL BE SCREENED FOR POTENTIAL SAME DAY INTERVIEWS

**TO REGISTER, SELECT THE APPROPRIATE LINK BELOW FOR THE TIME YOU
PREFER AND COMPLETE THE FORM:**

9 AM: <https://einvitations.afit.edu/DevJob0900/anim.cfm>

11 AM: <https://einvitations.afit.edu/DevJob1100/anim.cfm>

1 PM: <https://einvitations.afit.edu/DevJob1300/anim.cfm>

3 PM: <https://einvitations.afit.edu/DevJob1500/anim.cfm>

If you have questions, or problems registering, please email Recruiting at:

civilian.recruiting@us.af.mil

AFOSI CRIMINAL INVESTIGATOR

ORGANIZATIONAL MISSION: The mission of the Air Force Office of Special Investigations (AFOSI) is to identify, exploit and neutralize criminal, terrorist and intelligence threats to the Air Force (AF), Department of Defense (DoD) and U.S. Government. AFOSI investigates a wide variety of serious offenses: espionage, terrorism, crimes against property, violence against people, larceny, computer hacking, acquisition fraud, drug use and distribution, financial misdeeds, military desertion, corruption of the contracting process, and any other illegal activity that undermines the mission of the AF or the DoD. AFOSI is headquartered at Andrews Air Force Base, Maryland and has 220 geographical dispersed units positioned either on Air Force bases around the world or in other strategically important global locations.

QUALIFICATIONS: Applicants must meet all of the following requirements in order to be deemed a qualified candidate for this position.

Specialized Experience:

To qualify for the GS-7 level, applicants must meet one of the following qualification requirements:

- **Education:** Applicant has a bachelor's degree from an accredited college or university with a cumulative grade point average of at least a 3.0 or has completed at least one full year of graduate level education (i.e. 18 semester hours).
- **Experience:** Applicant has at least one year of specialized experience equivalent to the GS-5 level which is in or directly related to the line of work of the position. Specialized experience includes such things as: conducting routine investigations for developmental purposes, or as part of a team or task force; serving subpoenas; participating in the execution of search warrants; seizing evidence; conducting interviews and/or interrogations; taking affidavits from suspects and witnesses; conducting routine surveillance; testifying in court as a witness to events or to explain basic procedures; preparing reports of routine investigations; and assisting in arrests.
- **Combination of Education and Experience:** Applicant possesses a combination of specialized experience and related undergraduate/graduate level education as described above.

To qualify for the GS-9 level, applicants must meet one of the following qualification requirements:

- **Education:** Applicant has a master's or equivalent graduate degree from an accredited college or university with a cumulative grade point average of at least a 3.0 or has completed at least two full years of graduate level education in a related field.
- **Experience:** Applicant has at least one year of specialized experience equivalent to the GS-7 level, which is in or directly related to the line of work of the position. Specialized experience includes investigating complex criminal cases that: involve such crimes as espionage, terrorism, crimes against property, violence against people, larceny, computer hacking, acquisition fraud, drug use and distribution, financial misdeeds, military desertion, corruption of the contracting process; require the use of recognized investigative techniques,

interviews, interrogations, and/or surveillance; prepare investigative reports and/or information to present to legal/judicial authorities; leadership of a criminal investigative team or component in which the principal duties consisted of security investigation, intelligence gathering or criminal prosecution.

- **Combination of Education and Experience:** Applicant possesses a combination of specialized experience and graduate level education as described above.

Law Enforcement Age Requirement:

Applicants must be at least 21 years of age and not older than 36 at the time of appointment. In accordance with Public Law 100-238, this position is covered under law enforcement retirement provisions; therefore, candidates must be appointed before reaching their 37th birthday unless they are presently serving or have previously served in a Federal civilian law enforcement retirement-covered position (in this case, after subtracting the years/months of prior Federal service in a primary law enforcement position, applicants must be less than 37 years of age). The maximum entry age limit was established under the age discrimination prohibitions contained in Section 15 of the Age Discrimination and Employment Act.

ADDITIONAL REQUIREMENTS: Compliance with each of the following requirements is mandatory, as a condition of employment with AFOSI. Any applicant who does not/cannot meet and/or abide by these requirements will be disqualified from the hiring process.

Training: If selected, as a condition of employment, applicants must successfully graduate from the Federal Law Enforcement Training Center's (FLETC) 11-week Criminal Investigators Training Program (CITP) and the 8-week United States Air Force Special Investigations Academy (USAFSIA) in Glynco, GA.

Probation: Permanent appointment to this position is subject to a 1-year probationary period.

Security Clearance: This position requires a Top Secret security clearance. Favorable completion of a Single Scope Background Investigation (SSBI) is required before appointment to this position.

AFOSI Suitability Evaluation: This position requires the favorable completion of an AFOSI Suitability Evaluation before appointment.

Polygraph Examination: Applicants may be required to undergo and achieve favorable results on a counterintelligence scope polygraph examination.

Drug Testing and Prior Use: All applicants must pass a pre-employment drug test. Employees are subject to random urinalysis drug testing throughout their career with AFOSI.

Prior Criminal Activity: Applicants who have been convicted of any felony crime or of a misdemeanor crime of domestic violence are automatically disqualified from consideration for this position.

Mobility Agreement: This position requires employees to agree to and sign a worldwide Mobility Agreement. Employee duty location is based on the needs of the Air Force. Applicants

must be willing to accept assignment, whether a deployment, temporary duty or permanent change of station, anywhere in the world throughout their career with AFOSI.

Firearms: The duties of this position require the incumbent to carry a firearm. Applicants must meet initial and continuing AFOSI qualifications in the use of firearms. Under Title 18 USC, Section 922(g)(9), the Lautenberg Act, anyone who has been convicted of a misdemeanor crime of domestic violence is automatically disqualified from being appointed to a position requiring the possession of a firearm or ammunition.

Emergency Essential Personnel/Positions: This vacancy announcement may be used to fill an Emergency Essential (EE) position. Incumbents of EE positions may be required to perform key duties and requirements during a crisis situation or wartime. This could entail a temporary or permanent relocation as well as the possibility of remaining in an area when others have been evacuated. Incumbents must pledge their willingness to fulfill these additional responsibilities by signing an EE agreement.

- Due to the mission essential nature of EE positions, concurrent membership in the military reserves could conflict with the performance of these duties. If you are selected for an EE position and are also an active reservist, you will be required to transfer to an inactive status or resign from the reserves prior to your appointment.

Medical, Health and Fitness Requirements: The duties of this position require moderate to arduous physical exertion involving standing, walking, running, the use of firearms, and exposure to inclement weather. Manual dexterity with comparatively free motion of finger, wrist, elbow, shoulder, hip, and knee joints is required. Arms, hands, legs, and feet must be sufficiently intact and functioning in order that applicants may perform the duties satisfactorily. Sufficiently good vision in each eye, with or without correction, as well as adequate hearing is required in order to perform duties safely and satisfactorily. Since the duties of this position are exacting and responsible, and involve activities under trying conditions, applicants must possess emotional and mental stability. Any physical condition that would cause the applicant to be a hazard to themselves or others is disqualifying.

- Applicants must successfully pass a pre-employment medical examination (including vision, hearing, cardiovascular and mobility of extremities) by an authorized Government physician and be determined physically able to perform duties without being a hazard to themselves or others.
- Employees may be required to take a series of vaccinations and immunizations.
- Applicants and employees must be physically fit in order to perform strenuous and physically demanding duties. Employees may be subject to periodic physical fitness testing and be held to established standards.

Driver's License: This position requires that the incumbent possess and maintain a valid state driver's license.

Direct Deposit: All Federal employees are required to have their salary payments made by direct deposit to a financial institution of their choosing.

Other Requirements:

- Employees may be subject to overtime in excess of 50 hours per week, as required.
- Employees may be required to travel, to include the use of military/commercial aircraft.
- All male applicants born after December 31, 1959, must have registered for the Selective Service.

Other Desired Skills: The following skills and/or experience have been identified as important factors in the successful execution of duties related to the advertised position.

Foreign Language proficiency, especially

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|-------------------------|------------|
| • Turkish | • Japanese |
| • Chinese (any dialect) | • Spanish |
| • Arabic | • French |
| • Russian | • Korean |

Computer proficiency:

- Programming and/or development
- Networking
- Intrusion protection/prevention
- Computer Forensics

VETERANS' PREFERENCE: Veterans who served on active duty in the U.S. Armed Forces and were separated under honorable conditions (i.e., with an honorable or general discharge) may be eligible for veterans' preference in accordance with OPM guidance found at: <http://www.opm.gov/staffingPortal/Vetguide.asp>. Visit the Department of Labor elaws website to determine your preliminary eligibility: <http://www.dol.gov/elaws/vets/vetpref/choice.htm>.

BENEFITS:

- **Law Enforcement Availability Pay (LEAP):** LEAP is approved for this position to compensate employees for duty in excess of a 40-hour workweek.
- **Locality Pay:** This position is authorized locality pay based on the location of permanent assignment.
- **Federal Law Enforcement Retirement Coverage:** This position meets the eligibility criteria for primary law enforcement retirement under both the Civil Service Retirement System (CSRS) and the Federal Employees Retirement System (FERS). Employees covered by either retirement system that reach age 50 or over, with at least 20 years of service as a law enforcement officer, are qualified for law enforcement retirement. In addition, employees covered by FERS (all new hires to the Federal government), of any age, with at least 25 years of service as a law enforcement officer are qualified for law enforcement retirement. Employees who reach age 57 with at least 20 years of service as a law enforcement officer is subject to mandatory retirement.
- Initial relocation expenses may or may not be funded.
- A relocation bonus may or may not be authorized.
- Subsequent Permanent Changes of Station (PCS) will be funded.
- More information on federal employee benefits can be found at: <http://www.usajobs.gov/ei61.asp>.

STUDENT CAREER EMPLOYMENT PROGRAM (SCEP)

For more information on the SCEP program, click:

<https://ww2.afpc.randolph.af.mil/resweb/student/students.htm>

PALACE ACQUIRE PROGRAM (PAQ)

For more information on the PAQ program, click:

<http://www.afpc.randolph.af.mil/afcivilianjobs/collegegrads/palaceacquire.asp>